



GRANT APPLICATION GUIDELINES

OVERVIEW

Impact Austin is a community of women that seeks to transform lives in Central Texas through high-impact and life-long giving. Impact Austin combines donations from members and gives multiple high impact grants each year to local, worthy organizations selected by our members.

Impact Austin will award six **unrestricted** grants in June 2026 in the following categories.

Focus Area	Description	Award Date
Community	To enhance economic, social, environmental, or cultural initiatives	June 2026
Education	To enhance education and learning	
Health & Well-Being	To strengthen and enhance the lives of children and families or positively impact the mental or physical health and wellness of people	
G3	To improve the lives of youth in the community	April 2026

Grant amounts will be determined based on membership levels and announced at the start of each grant cycle. In each focus area, 75%-80% of the grant amount will be awarded to the finalist who receives the most member votes; the remaining 20%-25% of the grant amount will be awarded to the other finalist. Both grants will be *unrestricted*.

In April 2026, Impact Austin will award a grant to improve the lives of youth in the community through Girls Giving Grants, a collective giving program for young women. Visit <https://www.impactaustin.org/girls-giving-grants> for more information.

ELIGIBILITY

The organization submitting the application must be a public charity (not private foundation) with tax-exempt status under Section 501(c)(3) of the Internal Revenue Service Code¹.

A proposal must:

- Provide services in Bastrop, Hays, Travis and/or Williamson counties, Texas
- Use the entire grant amount (no partial grants)
- Identify the focus area for the application (Community, Education, or Health & Well-Being). Impact Austin does not provide guidance as to which focus area is appropriate.

Impact Austin has the right to reassess the eligibility guidelines at any time without prior notice.

¹Impact Austin will accept applications from organizations that do not have a 501(c)(3) designation if they operate under the umbrella of an established 501(c)(3); the grant will be awarded to the 501(c)(3) organization. The grant review committee will assess the financial and operational controls between the two organizations before recommending the applicant for further review.

Impact Austin Community Partners (grantees) are eligible to apply as follows:

Community Partner Eligibility (Month of Award)	Spring 2026	Spring 2027	Spring 2028
Fall Primary CP 2023 (December)	Yes	Yes	Yes
Fall Secondary CP 2023 (December)	Yes	Yes	Yes
g3 2024 (May)	Yes	Yes	Yes
Primary CP 2024 (June)	No	Yes	Yes
Secondary CP 2024 (June)	Yes	Yes	Yes
g3 2025 (April)	No	Yes	Yes
Primary CP 2025 (June)	No	No	Yes
Secondary CP 2025 (June)	No	Yes	Yes

g3 Grant Eligibility:

1. An Impact Austin Community Partner can apply for a g3 grant at any time.
2. A g3 Community Partner can apply for an Impact Austin grant at any time.
3. A g3 Community Partner cannot apply for a new g3 grant the year following their award.

RESTRICTIONS

Impact Austin will not fund the following:

- Private foundations
- Sports teams or competition
- Political lobbying or legislative activities
- Fraternal, sectarian, and religious organizations where the grant is intended to principally benefit of the organization's own members/adherents, or to fund inherently religious activities
- Impact Austin will no longer restrict the use of grants by an entity; however, any restriction placed on 501(c)(3) organizations by law or IRS rulings must be followed. The 501(c)(3) organization is responsible for such compliance.

REVIEW PROCESS

Impact Austin has a three-part grant process.

1. **Grant Application:** Organizations must submit the grant application online via the Impact Austin grant management system by the submission deadline, including supplemental documents. Applicants receive an email acknowledgement when the submission is complete. Impact Austin Grant Review Committee members evaluate all grant applications, select about six organizations in each focus area for further review, then select three semifinalists to participate in site visits. Applicants are notified at each stage.
2. **Site Visit:** Impact Austin uses site visits with semifinalists to complete a general due diligence review and to resolve any remaining questions regarding the organization. The visits may be conducted virtually or in person; the format and required attendees will be communicated to semifinalists when they are selected. Following the site visit, Grant Review Committee members select and notify two finalists.
3. **Grant Award:** Impact Austin sends information about each finalist to all members. Finalists make a five-minute video presentation to members regarding their organization and its mission. Impact Austin members vote to select grant recipients in each focus area, and new Community Partners (grantees) accept the awards at the Impact Austin Annual Meeting in June.

Impact Austin reserves the right to reject a Grant Application for any reason, including a missed deadline or missing documentation.

TERMS AND REPORTING

Prior to receiving grant funds, each Community Partner must execute Impact Austin's Terms of Grant. Community Partners are also required to submit periodic progress reports. These documents are submitted online. Samples of these documents can be provided on request by emailing grants@impactaustin.org.

GRANTS CALENDAR

Activity – Subject to Change	2026 Grants
Impact Austin 2026 Nonprofit Workshop	01/08/2026
Grant applications open for submission	01/08/2026
Grant applications close at 5:00 PM	02/05/2026
Initial grant review decisions communicated	03/13/2026
Semifinalist decisions communicated	04/10/2026
Site visits	04/23-04/25/2026
Finalist decisions communicated	05/08/2026
Finalist training	05/08/2026
Announce Community Partners (Impact Austin Annual Meeting)	06/08/2026
Grant awards issued	06/30/2026

QUESTIONS

If you have questions about the grant application process, please email grants@impactaustin.org

APPENDIX: GRANT APPLICATION FORM

All grants are submitted online using the Impact Austin grants management system. Organizations may use the following information for guidance as they prepare to submit the application and collect the required documentation.

AGENCY PROFILE

Before creating the Proposal Cover Sheet and Application, the submitting organization should verify and update all the information in the Agency Profile.

1. Employer Identification Number (EIN)
2. Name of your organization
3. Legal name (if different)
4. Mission statement
5. Date Established
6. Organization Description and Website
7. Physical and Mailing Address
8. Executive Director name, phone, email
9. Contact for this proposal name, title, phone, email

PROPOSAL COVER SHEET

The Proposal Cover Sheet summarizes the organization.

Focus Areas (Community, Education, and Health & Well-Being)
Communities Served (Travis, Hays, Williamson, and Bastrop counties)
Additional Areas Served
Agency Budget for Current Year
Agency Budget End Date

GRANT APPLICATION

Organization

1. Describe the submitting organization, including a brief history, mission, and long-term goals, its current programs and activities, and concrete examples of your track record in the community. *400-word limit*

2. Describe how your organization implements an equity lens, including how DEIB (Diversity Equity Inclusion and Belonging) factor into the organization's philosophy, policies, staffing and/or programming. *300-word limit*

Intentions

3. How will this grant help advance your overall mission, and what do you hope to achieve? How will you measure success? Provide information on any key partnerships for implementing your proposed plans. *400-word limit*

Constituency and Community Involvement

4. Describe the population you serve. Provide information on how the needs and perspectives of the service population and community at large are incorporated into your current program design and delivery. *400-word limit*

Why now?

5. Describe why funding at this time would have a significant impact for your organization and the community you serve. *250-word limit*

Additional Information

6. Please use this question to share any other important information you have not yet provided. *150-word limit*

Attachments

Statement of Activities. For the submitting organization, provide a Statement of Activities for the most recently completed fiscal year. For calendar year applicants, the statement must be for the year ended December 31. You may elect to submit this information in the format in which your organization typically produces for internal review OR you may choose to use the Impact Austin Organization Financials Template.

Statements of Financial Position. For the submitting organization, provide Statements of Financial Position for the most recently completed fiscal year and the most recent month-end. For calendar year applicants, the statements must be for the year ended December 31. For all applicants, the most recent month-end statement must be no older than December 31. You may elect to submit this information in the format in which your organization typically produces for internal review OR you may choose to use the Impact Austin Organization Financials Template.

Current Year Organization Budget with YTD Actuals vs. YTD Budget. For the submitting organization, provide your Current Year Organization Budget with YTD actuals vs. YTD budget. The statement must be no older than December 31. For calendar year applicants, please submit your current year budget. You may elect to submit this information in the format in which your

organization typically produces for internal review OR you may choose to use the Impact Austin Organization Financials Template.

Financial Narrative. Using the Impact Austin template, please provide any supplemental description to explain information provided on your Organizational Financials.

Audit. Provide a CPA compilation, CPA review, or an independent CPA's audited financial statements with auditors' opinion dated within the last 24 months. If not available, please provide a document that explains why.

Form 990. Provide your most recent IRS Form 990.

Funding Sources. List all foundations, corporations, and governmental agencies that provide significant funding to your organization, with amounts for your current and most recent fiscal year shown side-by-side.

Litigation. Provide a list of all actual (within the past 2 years) or threatened litigation or regulatory proceedings, investigations, or governmental actions involving your organization in the last 2 years, with a brief description of the basis for each. If there is no applicable litigation, please provide a statement to that effect.