



Volunteer Position: Advancement Committee Co-Chair

I. Position Overview

The current Co-Chair and the incoming Co-Chair are responsible, together with the Board, Executive Director, and committee members, for establishing the annual goals, priorities, and strategies for the Advancement Committee and ensuring that the committee works toward achieving those goals, retaining the integrity of the fundraising process and providing effective leadership.

II. Position Responsibilities

1. Recruit and organize volunteers for the committee
2. Hold regular meetings of the committee
3. Match member skill sets and experience with committee goals and adapt strategies accordingly
4. Cultivate and maintain relationships with current and potential business sponsors and individual supporters
5. Explore and develop new fundraising opportunities
6. Keep all committee members informed of progress
7. Ensure participation in the Committee Cabinet
8. Report monthly to the Board of Directors

III. Skills Recommended

1. Interpersonal skills
2. Business and/or nonprofit experience
3. Organizational skills

IV. Prerequisites

1. Current Impact Austin member
2. The Chair or one of the Co-Chairs is to be a member of the Board of Directors. (Note that the current Co-Chair is a board member.)

V. Time Requirements

The time commitment ranges from 2-4 hours a week depending on the number of projects in progress.



Thank you for your interest in volunteering with Impact Austin!

Please fill out our online [Volunteer Form](#) to get involved and we will be in contact with you as soon as possible.

impactaustin.org/volunteer